
BOARD MEETING PACKET

TO: BOARD MEMBERS
SUBJECT: MARCH BOARD MEETING INFORMATION
DATE: MARCH 13, 2023

Attached please find the following documents for the monthly board meeting:

1. March 13, 2023 Village Board Agenda
2. February 13, 2023 Village Board Minutes
3. Operator's Licenses
4. February 20, 2023 Parks Minutes
5. February 27, 2023 Personnel Minutes
6. March 6, 2023 Street & Utility Minutes

NOTICE OF MEETING OF THE VILLAGE BOARD

March 13, 2023

NOTICE IS HEREBY GIVEN to the public and to the news media pursuant to s. 19.84, Wisconsin Statutes, that a meeting of the Village Board of Trustees of the Village of Albany will be held on Monday, February 13, 2023, at 6:30 p.m. located at the Albany Village Hall, 206 N. Water Street, Albany, Wisconsin.

Preliminary agenda for said meeting is as follows:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Proof of Posting Verified
5. Approval of Agenda
6. Approval of Minutes of Previous Caucus & Board Meeting: 2/13/23
7. President's Moment
8. Public Appearances
9. Oliva Otte – Green County Development Corporation
10. Library Update
11. Recycle Center Spring Acceptance Date
12. Operator's Licenses
13. Committee and Commission Reports
 - a. Parks Commission 2/20/23
 - a. Riverfest Request
 - b. Personnel 2/27/23
 - b. Police Officer Position
 - c. Street & Utility 3/6/23
 - c. Phosphorus Contract Change Mead & Hunt
 - d. 2023 Phosphorus Credit Payment
 - e. WWTF Upgrade Project
 - f. 2009 Ford F450 Replacement
 - g. Crossing Signs at Water & Main Street
 - h. Training
14. Approval of Bills
15. Announcements and Future Agenda Items
16. Adjournment

KIM BLUMER, Village President
Village Board
DATED: March 8, 2023

MINUTES OF THE ALBANY VILLAGE BOARD

February 13, 2023

The regular meeting of the Albany Village Board was called to order at 6:30 p.m. in the Albany Village Hall by President Kim Blumer. Members present were: Blumer, Larry Nipple, Bert Hefty, Michelle Monson, Fred Johnson and Tonya Stephan. Absent: Eileen Althaus. Also present: Lonnie Gill, Robert Ritter, Missy Pryce, Oliva Otte and Scott Vosters.

The Pledge of Allegiance was shared.

Proof of posting was verified.

AGENDA: Motion by Monson, seconded by Hefty, to approve the agenda as posted. Carried.

MINUTES: Motion by Hefty, seconded by Stephan, to approve the minutes of the January 9, 2023 caucus and meeting as printed. Carried.

PRESIDENT'S MESSAGE: Nothing.

PUBLIC APPEARANCES: None.

OLIVIA OTTE – GREEN COUNTY DEVELOPMENT CORPORATION: Otte was present to give some information on the Green County Development Corporation and what they could do for the Village if we become a member. They are non-profit and help with economic growth in communities; retain businesses; and write grants to help businesses. The cost to be a member is \$2,700 per year. The board would like to get more information to look into this as a possibility.

LIBRARY UPDATE: Nothing.

FIRE DEPARTMENT OFFICERS: Motion by Johnson, seconded by Hefty, to approve Danny Mueller as Chief and Justin Mueller as Assistant Chief. Carried.

ARBOR DAY PROCLAMATION: Motion by Blumer, seconded by Monson, to approve the Arbor Day Proclamation. Carried.

RESOLUTION 01-23: AUTHORIZING \$90,500 BORROWING: Motion by Nipple, seconded by Hefty, to approve Resolution 01-23 authorizing the borrowing of \$90,500 from the State of Wisconsin Board of Commissioners of Public Lands for the purchase of a new backhoe/loader. Carried. Gill mentioned the expected delivery of the backhoe is June 2023.

OPERATOR'S LICENSES: Motion by Johnson, seconded by Monson, to approve the operator's licenses for Payton Firth and Doris Rose contingent on completion of responsible server's course. Carried.

PHOSPHORUS TRADING PAYMENT: Motion by Nipple, seconded by Blumer, to approve payment to Reimer's before June 1, 2023 with consumer price index adjustment. Carried.

2023 EQUIPMENT RATES: Motion by Nipple, seconded by Blumer, to accept the 2023 equipment rates. Carried.

TRAINING: Motion by Nipple, seconded by Hefty, to approve Blumer to Fond du Lac for *Government Affairs* on February 16, 2023 at a cost of \$80; Gill to LaCrosse for *Wisconsin Rural Waters* on April 4-7,

Village Board
February 13, 2023
Page 2

2023 not to exceed \$1,100; and Gertsch to Madison on February 14-16, 23, 2023 for his water license in the amount of \$475. Carried.

APPROVAL OF BILLS: Motion by Monson, seconded by Johnson, to approve the bills. Carried.

ANNOUNCEMENTS: Looking into prices on a lighted cross walk at the intersection of Main and Hwy 59. Gill will gather more information on the trading in of older truck and purchase of new truck.

ADJOURNMENT: Motion by Monson, seconded by Nipple, to adjourn. Carried.

7:06 p.m.

MISSY J. PRYCE, Deputy Clerk
Village of Albany

**VILLAGE OF ALBANY
APPLICATION FOR OPERATOR'S LICENSE**

Date: 1-20-23

Full Name of Applicant: Doris J Rose
FIRST MIDDLE LAST

Address: 409 S. Mechanic Phone: 815-6773900

City: Albany State: W.I. Zip: 53502

Date of Birth: 5-17-57 Employing Agency: Dollar General

QUESTIONS:

- | | YES | NO |
|--|-------------------------------------|-------------------------------------|
| 1. Are you at least 18 years of age? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you been a Wisconsin resident for more than 90 days?.. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Have you ever been convicted of a felony?..... | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (If yes, please explain below.) | | |
| 4. Have you ever been convicted of a misdemeanor? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (If yes, please explain below and give date of offense.) | | |
| 5. Have you ever been convicted of an O.W.I. or related offense? [] | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (If yes, please explain below and give date of offense.) | | |
| 6. Have you held a WI "Operator's" license or have you attended the Responsible Servers course in the last (2) years?..... | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (Must show proof.) | | |

APPLICANT PLEASE READ CAREFULLY AND SIGN BELOW

Information provided and statements made as part of this application may be grounds for revoking your license. All information provided and statements made are subsequent to verification.

CERTIFICATION

All information provided and statements made by me as part of this application or as part of any additional information provided in support of this application, are complete, correct and true to the best of my knowledge. I understand that if I am granted an "Operator's License, false information provided or false statements made as part of this application may be considered as cause for revocation of the "Operator's" license.

APPLICANT'S SIGNATURE: Doris J. Rose

DATE SIGNED: 1-20-23

copy given to PD 1/23/23

Agency Use:
 Provisional: / N Effective dates: 1-20-23 to 3-30-23
 Provisional #: 101-2023 Amount Paid: \$ 30.00 Receipt #: _____
 Certification Date of Completion: _____ Certification #: _____
 Date approved by Committee: _____ Date approved by Village Board: _____
 License #: _____ Effective Date: _____ Date license given to applicant: _____

**VILLAGE OF ALBANY
APPLICATION FOR OPERATOR'S LICENSE**

Date: Feb. 23rd 2023

Full Name of Applicant: Heather L Mackey
FIRST MIDDLE LAST

Address: W600 Atkinson Rd Phone: 608-631-0322

City: Albany State: WI Zip: 53502

Date of Birth: 08-14-1974 Employing Agency: Olella General

QUESTIONS:

- | | <u>YES</u> | <u>NO</u> |
|--|------------|-----------|
| 1. Are you at least 18 years of age? | [X] | [] |
| 2. Have you been a Wisconsin resident for more than 90 days?.. | [X] | [] |
| 3. Have you ever been convicted of a felony?..... | [] | [X] |
| (If yes, please explain below.) | | |
| 4. Have you ever been convicted of a misdemeanor? | [] | [X] |
| (If yes, please explain below and give date of offense.) | | |
| 5. Have you ever been convicted of an O.W.I. or related offense? [] | [] | [X] |
| (If yes, please explain below and give date of offense.) | | |
| 6. Have you held a WI "Operator's" license or have you attended the Responsible Servers course in the last (2) years?..... | [] | [X] |
| (Must show proof.) | | |

APPLICANT PLEASE READ CAREFULLY AND SIGN BELOW

Information provided and statements made as part of this application may be grounds for revoking your license. All information provided and statements made are subsequent to verification.

CERTIFICATION

All information provided and statements made by me as part of this application or as part of any additional information provided in support of this application, are complete, correct and true to the best of my knowledge. I understand that if I am granted an "Operator's License, false information provided or false statements made as part of this application may be considered as cause for revocation of the "Operator's" license.

APPLICANT'S SIGNATURE: Heather Mackey
 DATE SIGNED: 2/23/23

Agency Use:
 Provisional: (Y) / N Effective dates: 2/23/23 to 4/23/23
 Provisional #: 203:2023 Amount Paid: \$ 30.00 Receipt #: _____
 Certification Date of Completion: _____ Certification #: _____
 Date approved by Committee: _____ Date approved by Village Board: _____
 License #: _____ Effective Date: _____ Date license given to applicant: _____

Copy given to
 PD 2/23/23
 pd

VILLAGE OF ALBANY
APPLICATION FOR "OPERATOR'S LICENSE QUESTIONNAIRE"

Date: 2/23/23
 Full Name of Applicant: Ashli Jo Landen
FIRST MIDDLE LAST
 Address: 308 W Mechanic St
 City: Albany State: WI Zip: 53502
 Date of Birth: 03/20/2001 Employing Agency: _____

QUESTIONS:

- | | <u>YES</u> | <u>NO</u> |
|--|-------------------------------------|-------------------------------------|
| 1. Are you at least 18 years of age? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you been a Wisconsin resident for more than 90 days?.. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Have you ever been convicted of a felony?..... | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (If yes, please explain below.) | | |
| 4. Have you ever been convicted of a misdemeanor? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (If yes, please explain below and give date of offense.) | | |
| 5. Have you ever been convicted of an O.W.I. or related offense?..... | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| (If yes, please explain below and give date of offense.) | | |
| 6. Have you held an "Operator's" license or have you attended the Responsible Servers course in the last (2) years?..... | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| (Must show proof.) | | |

accident/
2/12/22 arrested for OWI

APPLICANT PLEASE READ CAREFULLY AND SIGN BELOW

Information provided and statements made as part of this application may be grounds for revoking your license. All information provided and statements made are subsequent to verification.

CERTIFICATION

All information provided and statements made by me as part of this application or as part of any additional information provided in support of this application, are complete, correct and true to the best of my knowledge. I understand that if I am granted an "Operator's License, false information provided or false statements made as part of this application may be considered as cause for revocation of the "Operator's" license.

APPLICANT'S SIGNATURE: _____

DATE SIGNED: 2/23/23

Agency Space: _____
 Provisional: / N
 Amount Paid: 30.00
 Receipt #: _____

copy given to PD 2/23



LEARN 2 SERVE

CERTIFICATE OF COMPLETION

This certifies that
Ashli Landen
is awarded this certificate for

Wisconsin Responsible Beverage Server Training

 Completion Date
06/19/2022

 Expiration Date
05/18/2024

 Certificate #
WI-00602138


Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)(5), 125.17(6), and 134.66(2m), Wis. Stats.

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com

PARKS COMMISSION

February 20th, 2023

The Parks Commission met at the Albany Village Hall on Monday, September 19th, 2022. The meeting was called to order at 6:30 p.m. by Tonya Stephan. Roll call was taken with the following members present: Stephan, Bert Hefty, Larry Ommodt and Jim Mauerman.

Proof of posting was verified.

MINUTES: Motion by Hefty, seconded by Mauerman, to approve the minutes of the last meeting as printed. Carried.

HIGH SCHOOL BASEBALL SEASON: High school baseball league will have 3 Friday home games this season. Wachholz will start working on field after spring break until first home game of the season, to ensure new grass seed takes and lips settle properly. Grass is not to be mowed until day prior to first home game in April.

RIVERFEST REQUESTS: Motion by Ommodt, seconded by Stephen to create two sand volleyball courts on grassy area at legion, and to relocate obstacle course across from library. Carried.

ANNOUNCEMENTS AND FUTURE AGENDA ITEMS: Ballpark management,

ADJOURNMENT: Motion by Ommodt, seconded by Mauerman, to adjourn. Carried.

TONYA STEPHAN
Parks Commission

PERSONNEL COMMITTEE MEETING

February 27, 2023

The meeting of the Personnel Committee was called to order at 6:25 p.m. by Village President Kim Blumer at the Albany Village Hall, 206 North Water Street, Albany, WI. Members present were: Blumer, Bert Hefty, Larry Nipple, Michelle Monson, Fred Johnson and Tonya Stephan. Absent: Eileen Althaus.

Proof of posting was verified.

ANNOUNCEMENTS AND FUTURE AGENDA ITEMS: Nothing.

ADJOURN TO CLOSED SESSION: Motion by Monson, seconded by Hefty, to go into closed session under §19.85(1)(c). Roll call vote: Blumer—yes; Hefty—yes; Nipple—yes; Monson—yes; Johnson—yes; Stephan—yes. Carried.

RECONVENE TO OPEN SESSION: Motion by Johnson, seconded by Stephan, to reconvene to open session. Roll call vote: Blumer—yes; Hefty—yes; Nipple—yes; Monson—yes; Johnson—yes; Stephan—yes. Carried.

RECOMMENDATIONS FROM CLOSED SESSION: Motion by Blumer, seconded by Johnson, to have Chief Ritter start the hiring process for a police officer to fill the position that is retiring. Carried.

ADJOURNMENT: Motion by Monson, seconded by Hefty, to adjourn. Carried.

KIM BLUMER, Chairperson
Personnel Committee
6:40 p.m.

STREET AND UTILITY COMMITTEE

March 6th, 2023

The regular meeting of the Street and Utility Committee was called to order at 6:30 p.m. in the Albany Village Hall by Chairperson Larry Nipple. Members present were: Nipple, Kim Blumer, Jim Mauerman, Roald Henderson, Absent: Eileen Althaus. Also present: Lonnie Gill, Ex-Officio, Tim Astfalk and Kiera Depries of Mead & Hunt.

Proof of posting was verified.

MINUTES: Motion by Blumer, seconded by Mauerman, to approve the previous minutes as printed. Carried.

PROPOSED CHANGE TO MEAD & HUNT CONTRACT FOR PHOSPHORUS REMOVAL: Depies of Mead & Hunt explained that the WI DNR will reimburse the Village of Albany \$17,000 for engineering cost that the village paid previously for phosphorus removal. Motion by Blumer, seconded by Mauerman to approve the one time change. Carried. The previous amount was \$9000.00.

APPROVAL OF PHOSPHORUS CREDIT PAYMENT FOR 2023: Motion by Nipple, seconded by Henderson to approve payment to "Reimer Family Farms" for 2023 trading credits in the sum of \$23,150.44. Carried. This total includes a 6.5% consumer price index increase. The village will receive 174 credits for phosphorus removal.

APPROVAL WWTF UPGRADE PROJECT COMPLETION: Waste water system replacement costs for 2023 was presented; the new updated costs have to be retained for replacement and future costs. This is a DNR mandate fund that has to be maintained at a certain level for this waste water equipment. Motion by Blumer, seconded by Mauerman, to approve new annual costs of \$8500.00. Carried. Blumer to sign the completion order to be sent to DNR.

SEWER MANHOLES AND LIFT STATION UPDATE: Mead & Hunt is still working on this.

ENDPOINT UPDATE: Gill states that we have 8 remaining units to be replaced.

BIDS TO REPLACE THE 2009 FORD F450: Motion by Blumer, seconded by Nipple, to allow Gill to seek bids on heavy duty truck complete with box, plow, and salt spreader. He will check with Ford, Dodge, IHC etc. Carried.

CROSSING SIGNS ON WATER & MAIN ST: Motion by Henderson, seconded by Blumer, to investigate the financing and possibility of donations to help pay for two solar powered signs located at Water and Main street for a cost of \$7100.00. Carried.

TRAINING: None at this time.

ANNOUNCEMENTS AND FUTURE AGENDA ITEMS: None at this time

ADJOURNMENT: Motion by Blumer, seconded by Mauerman, to adjourn. Carried.

LARRY NIPPLE, Chairman
Street and Utility Committee